

Otsego County Library
Board Meeting held at Library
Tuesday, December 19, 2023

Present: Martha Baril, Bonnie Byram, Terra Deming, Chris Knight, Jackie Skinner & Sharon Weber

Absent: Lesa Jarski and Monica Peck

8:02 Meeting called to order by Sharon

Review & Approval of Agenda – Bonnie motioned and Martha seconded. Motion passed.

Approval of 10/17/23 minutes. Motioned by Martha and seconded by Sharon. Motion passed.

Bills to be approved

\$18,579.85. Motioned by Bonnie and seconded by Martha. Motion passed.

Director's Report

Review Written Report

Review Financial Reports

Old Business

Building update – Chris Knight, Computer Services Coordinator, spoke about the need to replace some tiling in the Main Library entrance ways as the tiles weren't sealed are coming up and will cause a tripping hazard. A HVAC zone needs to be looked by Temperature Control.

Website Redesign – working on pages – meeting with Project Coordinator weekly.

New Business

2023 Amended Budget – Martha motioned and Bonnie seconded. Motion passed.

New Cooperative Reciprocal Borrowing Agreement – Agreement was included in board packet for board review. Jackie said we have always participated in such agreements with our Cooperative. She will request a motion to pass at January's meeting.

Wells Handyman Service Bid – Sharon made a motion to approve the bid as written to repair the Main Library's entrance ways. Martha seconded the motion. Motion passed.

Tuition Reimbursement Policy – Jackie requested review of this policy as amounts offered for reimbursement are out dated. She will investigate what other libraries offer.

Trustee & Liaison Comments

Terra – The 2024 budget passed by 1 vote. The county administrator is negotiating with Dr. Tom Quinn to sell the County's half of the University Center to Kirtland Community College. Proceeds would benefit new court facilities.

Bonnie – Jack turned 1! 😊

Sharon – Grandson, Wyatt, now speaks fluent German! 😊

Martha – Christmas Break will be welcome. 😊

Public Comments

8:45 Adjourned. Martha motioned and Bonnie seconded. Motion passed.

Respectfully submitted, Jackie Skinner, Library Director, Otsego County Library