

Free!

Computer Classes

Fall 2017



700 S. Otsego Avenue
Gaylord, MI 49735
(989) 732-5841

www.otsegocountylibrary.org
occ@otsego.org

Registration for Classes is Required

Register for any class by calling the library -- 732-5841 -- or by signing up in person at the circulation desk at the Gaylord—Main Branch—Library.

Questions?

Please contact Chris Knight for more information about computer classes. Call the library or send an email to: occ@otsego.org

About Our Classes

All classes are FREE, one-time, 90 minute sessions held at the Main Branch Library in Gaylord. Classes are held in the meeting room.

Classes have a limited capacity

If you cannot attend a class, please notify the Library as soon as possible to allow us to fill the seat. If you sign up for a class and do not attend without notification, you will be charged a \$5 no show fee .



Class Descriptions

Introduction to Computers

Recognize and identify the components that make up a computer. Learn about different types of computers along with the corresponding terminology.

Windows 10

Learn what's different in Windows 10 compared to earlier versions of Windows. Practice using tiles, apps, & file explorer. Locate and use task view.

Web Browsing

Learn the basics of the Internet, including navigating a Web page and using a search engine. Recognize a secure Internet site when it's accessed.

Search Smart

Learn to use Internet search engine's advanced options to find the best information on the web. Discover unique and reliable online resources available to Otsego County Library patrons.

Schedule of Classes

Each class is offered twice. Once in the evening and once in the morning. Each class need only be taken one time.

Class	Day	Date	Time
Intro to Computers	Monday	October 23	6-7:30 pm
	Friday	October 27	10-11:30 am
Windows 10	Friday	November 3	10-11:30 am
	Monday	November 6	6-7:30 pm
Intro to Web Browsing	Monday	November 13	6-7:30 pm
	Friday	November 17	10-11:30 am
Search Smart	Monday	December 4	6-7:30 pm
	Friday	December 8	10-11:30 am